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## PARTICIPATION AGREEMENT FORM

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### **What is required for each project's final report?**

Each funded project must submit a final report to the Bob Graham Center office by **April 28, 2018**. The final report is to be limited to two pages of narrative using the final report form for 2018 posted on the website. It also includes a separate one-page accounting of the funds expended using the budget form provided on the website. Students must also include 3-5 digital photos, attaching them to the end of their two-page final report. Final reports should be submitted on disk or flash drive to the Bob Graham Center office by an authorized member of the team. Reports may be posted on the website for all to see and learn from.

The Bob Graham Center requires public acknowledgment of the projects it supports, as outlined below. Unless advised to the contrary, an acknowledgment of H3C support must appear on all materials publicizing or resulting from award activities. The H3C logo and credit line should also be used in acknowledging Bob Graham Center support whenever possible.

### **Acknowledgment and Publicity Requirements for H3C Awards**

An acknowledgment must be contained in any materials resulting from or related to the H3C grant, such as videos, signs, websites, press releases, exhibits, events and any other publicity related to the award. The prominence of the acknowledgment should be in direct relationship to the level of funding the Bob Graham Center provided for the project relative to any other sources of funding. Where possible, Bob Graham Center support should be mentioned in newspaper articles, radio interviews, and other media activities to extend the effects and awareness of your project and for future projects that could benefit from H3C funding. If you have any questions regarding the forms of acknowledgment for your project, please contact Shelby Taylor at 352-273-1086 or [sheladk9@ufl.edu](mailto:sheladk9@ufl.edu).

### **Logo**

The H3C logo can be downloaded electronically from the Bob Graham Center website at <http://bit.ly/20ym1UE>. Please note that H3C logo should be used in conjunction with The Bob Graham Center when possible.

**Sample Credit Lines**

**For projects whose products, programs, and/or activities will occur in calendar year 2016:**

The {title of project} has been made possible in part by a major grant from the University of Florida’s Bob Graham Center

This {database, Web resource, etc.} has been made possible in part by the University of Florida’s Bob Graham Center

The University of Florida’s Bob Graham Center: Renewing the values, knowledge and skills of civic engagement

The University of Florida’s Bob Graham Center and {funded institution} together: Renewing the values, knowledge and skills of civic engagement

The {title of project} has been made possible in part by a major grant from the University of Florida’s Bob Graham Center: Renewing the values, knowledge and skills of civic engagement

This {database, Web resource, etc.} has been made possible in part by the University of Florida’s Bob Graham Center: Renewing the values, knowledge and skills of civic engagement

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## SIGNED AGREEMENT

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I, \_\_\_\_\_, accept the invitation to be part of the Healthy Civic Campus & Community Initiative in 2017. I have read and understand the Participation Agreement Form. Accordingly, I will:

- ✓ Ensure that the Bob Graham Center receives public acknowledgment as outlined above for any publicity or promotion of the H3C grant funded project.
- ✓ Ensure that proper reporting (following the specified guidelines) is made following the project’s completion in the summer of 2018.

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Printed Name

Signature